



Republic of the Philippines
MUNICIPALITY OF BALAOAN
Province of La Union
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Office of the Mayor

EXECUTIVE ORDER No. 2017-02-03
Series 2017

**REORGANIZING THE PRE-MARRIAGE COUNSELING TEAM IN THE MUNICIPALITY
OF BALAOAN, LA UNION**

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Pursuant to the Joint Memorandum Circular No. 01 S. 2010 of the Department of the Interior and Local Government (DILG) Department of Health (DOH), Department of Social Welfare and Development (DSWD) and the Population Commission and RDC Excom I Resolution No. 30, S. 2001, the Pre-Marriage Counseling Team in the Municipality of Balaoan, La Union is hereby reorganized as follows:

TEAM LEADER : **MA. CECILIA O. DICTAAN**
Population Program Worker I

MEMBERS : **CECILIA M. CASTILLO**
Social Welfare Assistant

GLORIA N. OPINALDO
Nurse II

MARVIN MARK D. MARRON
Agricultural Technologist

The Pre-Marriage Counseling Team shall perform the following functions:

1. Develop and maintain a responsive mechanism to effectively implement the PMC program in the municipality.
2. Advocates for the effective implementation of the PMC program to ensure continue awareness and support for the program.
3. Undertake preparatory activities for the PMC sessions by
 - a. Disseminating information about the PMC program through the radio, community assemblies, barangay meetings, and other media outlets.



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b. Posting schedules of PMC sessions in the offices of the Local Civil Registrar's Office, offices of the mandatory members of the PMC team, and other notice places in the municipal hall.

c. Ensuring appropriateness, readiness and availability of a venue for PMC sessions.

d. Preparing schedule of PMC sessions for mandatory team members to enable them to plan these activities.

e. Ensuring the availability of PMC supplies and materials.

4. Conduct a PMC Session to not more than 15 couples at a time.

5. Issue PMC Certificate which is signed by accredited mandatory PMC Team members to engaged couples who have completed the PMC session.

For compliance.

Done this 2nd day of February 2017 at Balaoan, La Union.


ATTY. ALELI U. CONCEPCION
Municipal Mayor

Cc:

- *Commission on Population*
- *Provincial Population Office*
- *201 File*
- *File*