



Republic of the Philippines
MUNICIPALITY OF BALAOAN
Province of La Union
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Office of the Mayor

SPECIAL ORDER NO. 2018-05-017
Series of 2018


May 28, 2018

SUBJECT: DESIGNATING MS. CORAZON S. ARCIAGA, ASSISTANT MUNICIPAL TREASURER, AS OFFICER-IN-CHARGE, OFFICE OF THE MUNICIPAL TREASURER FOR THE PERIOD JUNE 28, 2018 TO JULY 20, 2018

In view of the approved leave of absence of **MS. MARY JANE O. TURALBA**, Municipal Treasurer, from June 28, 2018 to July 20, 2018, **MS. CORAZON S. ARCIAGA** is hereby designated as **OFFICER-IN-CHARGE, OFFICE OF THE MUNICIPAL TREASURER**, of this municipality during said period.

As such, she shall exercise the powers and perform the duties and functions of the Municipal Treasurer in accordance with CSC MC No. 24 s.2017, Sec. 13(c).

For the information of all concerned.


ATTY. ALELI U. CONCEPCION
Municipal Mayor

Copy Furnished:

-MS. CORAZON ARCIAGA
Assistant Municipal Treasurer
LGU-Balaoan, La Union
-MR. GREG RAINIER S. RIMANDO
State Auditor IV, Commission on Audit
San Fernando City, La Union
-MR. FRANCIS R. ESTIGOY
Provincial Treasurer
San Fernando City, La Union
- LBP, San Fernando City, La Union
-MS. VIOLETA N. MENDOZA
Director II
Civil Service Commission, LUF0 I
San Fernando City, La Union
-All Department Heads
-201 File