



Republic of the Philippines  
**MUNICIPALITY OF BALAOAN**  
Province of La Union

*Office of the Mayor*

**EXECUTIVE ORDER NO. 2020-03-018**  
**Series of 2020**

**AN ORDER CREATING THE MUNICIPAL PROJECT IMPLEMENTATION TEAM (PIT) AND INSPECTORATE TEAM FOR THE LGSF-AM AND OTHER LOCALLY-FUNDED PROJECTS OF BALAOAN, LA UNION AND DEFINING THEIR FUNCTIONS**

**WHEREAS**, the local government unit of Balaoan, La Union is a recipient of the LGSF-AM FY 2020 Program amounting to ₱8,980,000.00.

**WHEREAS**, in order to effect the smooth and speedy implementation, supervision and monitoring in accordance to the standard and specifications set by the LGSF-AM FY 2020 guidelines, there is a need to create a Project Implementation and Inspectorate Team.

**NOW, THEREFORE, I, ATTY. ALELI U. CONCEPCION**, Municipal Mayor of Balaoan, La Union, by virtue of the powers vested in me by law, do hereby organize and mobilize the LGSF-AM Program Project Implementation Team and Inspectorate Team.

**Section 1. CREATION OF THE PROJECT IMPLEMENTATION TEAM.** There is hereby created in the Municipality of Balaoan, La Union the Municipal Implementation Team.

**Section 2. COMPOSITION.** The Municipal Implementation Team shall be composed of the following:

Chairperson:	ENGR. RENATO V. OPEÑA	Municipal Engineer
Member:	GERARDO O. OPINALDO	Municipal Agriculturist
Representative:	ADELINA J. ORDINARIO	CSO Representative

**Section 3. FUNCTIONS.** The Municipal Implementation Team shall have the following functions.

1. Project supervision and contract management for LGSF-AM and other Locally Funded Projects;
2. Ensure that the design, plans, specifications and construction of projects are in accordance with the National Government standards and within the range of costs of materials, labor, equipment, etc. and project duration of similar projects being implemented by a National Government Agency in the locality;
3. Prepare and submit LCE approved monthly report to the MLGOO in accordance with the guidelines set forth;



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**Section 4. CREATION OF THE INSPECTORATE TEAM.** There is hereby created in the Municipality of Balaoan, La Union an inspectorate Team for LGSF-AM and other Locally Funded Projects.

**Section 5. COMPOSITION.** The inspectorate Team shall be composed of the following:

Chairperson:	ENGR. PRUDENCIO M. OLIVA, JR.	- MPDC
Members:	CHERRYL AISLE L. GERONILLA	- Municipal Accountant
	CORNELIO O. OCTAVO, SR.	- Municipal Budget Officer
	MARY JANE O. TURALBA	- Municipal Treasurer
	OLIVIA MAE N. DE GUZMAN	- MLGOO
	MARILOU B. MINIANO	- MSWDO
	DANTE NOCES	- MAFC Chairperson
	ELISEO M. SABADO	- CSO Representative

**Section 6. FUNCTIONS.** The Inspectorate Team shall have the following functions:

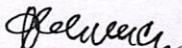
1. Conduct project monitoring and punch-listing prior to the issuance of the Certificate of Completion and Acceptance and Certificate of Final Acceptance;
2. Pinpoint problems and verify information to be submitted for analysis and action of the Project Implementation Team (PIT);
3. Provide feedback on the remedial actions of the PIT and follow up their implementation;
4. Prepare and disseminate periodic project monitoring report on the status of project implantation; and
5. Elevate to higher level bodies problems/issues which are not resolved at their level.

**Section 7. SEPARABILITY CLAUSE.** Any provision of this Executive Order declared illegal shall not nullify the other the other provisions hereof provided that the remaining provisions can be given force and effect to accomplish the objectives of the Executive Order.

**Section 8.** This Executive Order shall take effect immediately.

**SO ORDERED.**

Done in the Municipality of Balaoan, La Union this 03<sup>rd</sup> day of March 2020.

  
**ATTY. ALELI U. CONCEPCION**  
Municipal Mayor